

Respected Sir /Madam,

Greetings from NCDC!

In reference to implementation of the "Survey for Monitoring the National Non-Communicable Diseases (NCD) Targets in Jammu and Kashmir, Himachal Pradesh, Punjab, Haryana, Uttarakhand, Chandigarh (UT) and Delhi-NCR, names of the following faculty members have been finalized. (after consultation with Central Coordinating Units (AIIMS Delhi & NCDIR Bengaluru) to supervise and monitor the local survey implementation and handle local issues, including language issues.


1. Dr Suneela Garg, Director Professor and Head, Dept. Of Community Medicine, Maulana Azad Medical College & Associated hospitals, New Delhi.
2. Dr Sanjay Gupta, Professor & Head, Department of Community Medicine, Guru Gobind Singh Medical College, Faridkot, Punjab
3. Dr Dinesh Kumar, Professor & Head, Department of Community Medicine, Govt. Medical College, Jammu
4. Dr Anmol Gupta, Professor and Head, Department of Community Medicine, IG Medical College, Shimla

It is requested to all collaborators to disseminate the advertisement for the recruitment of staff for the said survey by NCDC. The walk- in interview/skill /written test for recruitment will be conducted at NCDC on 23rd August and the advertisement for the same is attached with the mail.

Considering the wide socio-demographic diversity among the states, wide publicity of the posts will help NCDC to recruit the appropriate persons. Hence it is requested to all identified collaborators to kindly upload the attached advertisement on their Medical College/Institutional website and local display for recruiting the suitable staff for the said survey.

Thank You

With Regards
Dr Rinku Sharma
Deputy Director
Centre for NCD, NCDC



F. No. 128/NCD/NCDC/2017
Centre for Non Communicable Disease
National Centre for Disease Control
(Directorate General of Health Services, GoI)

HIRING OF STAFF ON CONTRACTUAL BASIS

Applications are invited for following posts at Centre for NCD, NCDC on contractual basis for carrying out “**Survey for Monitoring the National Non-Communicable Diseases (NCD) Targets**”. The above said survey will be carried out in Jammu and Kashmir, Himachal Pradesh, Punjab, Haryana, Chandigarh (UT), Delhi-NCR and Uttarakhand by NCDC.

S. No	Name of the post	Duration	Number of posts
1.	Research Associate	Eight month	one
2.	Medical Social Worker	Six months	Six
3.	Lab Technician	Six months	Three
4.	Field Worker	Six months	Three
	Total		Thirteen

Selection Procedure: Walk –In Interview / Skill Test

Eligible candidates may register on 23rd August 2017 (Monday) between 9:30 a.m. and 10:30 a.m at Central Seminar Hall, NCDC, 22-Sham Nath Marg, Civil Lines, Delhi-54. No application will be accepted after 10.30 AM.

Candidates must bring their resume along with original certificates of essential and desirable educational qualifications, age proof, experience and publications in indexed journals. Photocopies of all documents/testimonials along with 2 passport size photographs will need to be submitted at the time of registration.

All applications will be screened for the eligibility and the eligible candidates will undergo interview and or skill test/written test on the same date.

Education al qualifications, Experience Age limit, for eligibility

S.No	Name and number of the Post	Consolidated Salary per month	Recruitment for a period of	Age Limit	Qualifications		Job Description
					Essential	Desirable	
1.	Research Associate (Project Coordinator	Rs. 36000/-+ HRA 30%	Eight month	40 Years (In case of woman candidate the upper age is relaxed by two years)	Ph.D. in Life Science/ Statistics/ Epidemiology /MD /MS /MDS OR Have 3 years of research, teaching and design and development exercise after M.S/ M.Pharma / ME / M. Tech with at least one research paper in Science Citation Indexes (SCI) journal	Post-Graduate Qualification in Epidemiology or Public Health (MAE/MPH/MSc/ PhD etc) OR 2 years experience in cancer epidemiology/translational research/public health programmes after essential qualification	To develop programmes for research and training, plan & undertake research on different aspects of research projects on non-communicable diseases, to provide assistance in conducting research work related to the project or as assigned from time to time.

					<p>Candidates must have good command on both English and Hindi language</p> <p>The applicant should be conversant with the use of MS office in computer, internet use and presentations</p>		<p>Job requires extensive tour and field work involving travel to remote areas of state.</p>
2.	Medical Social Worker	Rs. 28,773/-	6 months	30 Years	<p>Graduate in social work / sociology / anthropology / biological science, from a recognized university with five years' work experience from a recognized institution</p> <p>OR</p> <p>Master's degree in (Social Work/ Sociology/ Anthropology/ Biological sciences.</p> <p>Candidates must have good command on both English and Hindi language</p> <p>The applicant should be</p>	<p>Post Graduate Degree in Medical Social Work with 2 years' experience in health science research/set up</p> <p>Well versed with at least one of three local languages e.g., Punjabi, Dogri, Himachali</p>	<p>The candidate is required to provide assistance in the planning, implementation, monitoring and quality control of multi-centric project.</p> <p>Job requires extensive tour and field work involving travel to remote areas of state</p>

					conversant with the use of MS office in computer and internet use.		
3.	Field Worker	Rs.16,560/	6 months	28 years	<p>12th pass in Science subjects and 2 years diploma in Medical Laboratory Technician</p> <p>OR</p> <p>12th pass in Science subjects with 1 year DMLT plus 1 year experience in a recognized organization</p> <p>OR</p> <p>12th pass in Science subjects with 2 years field/ laboratory experience in Govt. recognized organization</p> <p>Please Note: B. Sc degree shall be treated as 3 years experience</p> <p>Candidates must have good</p>	Well versed with at least one of three local languages e.g. Punjabi, Dogri, Himachali.	<p>Planning of day to day field activities,</p> <p>Mapping and listing of households, Transport of survey equipments, samples, Assist MSW in data collection and anthropometric measurement.</p> <p>Job requires extensive tour and field work involving travel to remote areas of state</p>



					<p>command on both English and Hindi language</p> <p>The applicant should be conversant with the use of MS office in computer, internet use</p>		
4.	Technician	Rs.16,560/-	6 months	28 years	<p>12th pass in Science subjects and 2 years diploma in Medical Laboratory Technician</p> <p>OR</p> <p>12th pass in Science subjects with 1 year DMLT plus 1 year experience in a recognized organization</p> <p>OR</p> <p>12th pass in Science subjects with 2 years field/ laboratory experience in Govt. recognized organization</p> <p>Please Note: B. Sc degree</p>	<p>Well versed with at least one of three local languages ,e.g., Punjabi, Dogri, Himachali etc</p>	<p>Planning of day to day field activities, Mapping and listing of households, sample collection, Transport of survey equipments, samples, Assist MSW in data collection and anthropometric measurements.</p> <p>Job requires extensive tour and field work involving travel to remote areas of state</p>

					<p>shall be treated as 3 years experience</p> <p>Candidates must have good command on both English and Hindi language</p> <p>The applicant should be conversant with the use of MS office in computer, internet use</p>		
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General Note:

1. The engagement is purely on contractual basis on full time basis, no other employment may be taken up along with this engagement for a period mentioned above against each post.
2. Applicant would not be entitled for any TA/DA for appearing in the interview/skill test.
3. The interview may happen on the same day or the next working day depending on the decision of the competent authority.